



Job offer

Wikimedia CH is the Swiss chapter of the global Wikimedia movement – an independent nonprofit association committed to free knowledge and free access to information. To support our Outreach & Communication programme, we are currently seeking a dedicated and skilled

Outreach & Communication Assistant (60–80%),

initially limited until 31 December 2026 with a possibility of extension depending on results.

Main responsibilities:

- Assistance with communication measures on social media, newsletters, website
- Active process support for awareness campaign for 2026
- Organisation of our events
- Collaboration with partners and other chapters
- Support with reporting and other administrative tasks
- Data collection for our impact management

Your profile:

- Native French or German, B2 in the other, C1 English and Italian
- Minimum 2 years of experience in marketing/communications, preferably in a NGO
- Organised, self-driven, tech-savvy
- Good knowledge of the social media channels we are on
- Aptitude and willingness to work remotely and travelling in Switzerland
- Aptitude and willingness to work in a multilingual environment

We offer:

- Remote work within Switzerland
- A multilingual environment
- 60–80% role with flexible hours
- Competitive salary (13th month), from CHF 65'000 (100%)
- Start: as soon as possible

Apply with your CV and cover letter to Kerstin.Sonnekalb@wikimedia.ch if you share our vision of an informed and open society through the dissemination of free knowledge and if you fulfil the criteria above. Please apply only if you have the required language skills!

Start date: as soon as possible.